

Skype lets you communicate using video and sound, like a telephone but online.

Getting an Account

Before you can use Skype, you need an account. You can get one from Skype.com Follow QR Code 1 to find it. If you are using a mobile device, you will be asked if you want to download the app.



Once you have downloaded the app (or accessed the site from your computer) you need to 'Sign Up' and enter the required information. **If you have set up an Outlook account (see previous card) you can use the same details to log in.**

Trying out Skype



Once you've completed the above steps, log in to Skype (using the name and password you just set up / outlook account). If you're not using a mobile device, check you have a microphone and speakers (and use headphones if you don't want to be disturbed) and find 'Skype Call Test' in your contacts. Call it and follow the instructions.

Adding a Profile

You can set up a profile so that people on Skype know who you are and can add you to their contacts list.

- ✓ Go to 'Profile' and see what information you want to add. **Note that anything you put in will be publically available**
- ✓ Search for people you know, using their name, email address or (if you know it) their Skype name. If you have a mobile device with a front-facing camera or a computer with a webcam, you could try video calling them